

**BTFD #2 SPECIAL MEETING
BOARD OF FIRE COMMISSIONERS
February 7, 2023**

Meeting Called to Order 7:00 pm at the BTFD#2 Fire House.

Salute to the Flag and Moment of Silence observed

ROLL CALL By Secretary:

George Chidley, Present, Andrew Law Present, Fred Freda, Absent, George Gareis, Present, Jim Cann, Present.

**READING OF THE OPEN PUBLIC MEETINGS STATEMENT:
By Secretary (see Agenda)**

ADOPTION OF MINUTES:

Chair Jim Cann requested that if the Board Member present were satisfied with the accuracy of the minutes for a motion to to approve the Minutes for:

- December 6, 2022 Re-Organization
- December 19, 2022 Special Meeting (Budget)
- January 3, 2023
- January 17, 2023 Special Meeting (Budget)

George Chidley made a Motion to approve the minutes for the above stated dates and the motion was Seconded by George Garis. A ballot was taken. All members present affirmed the motion to approve the minutes for the four aforementioned stated dates.

REPORT BY CHIEF BTFD#2:

Robert MacFarland, Chief reported that the new car was in service and that CORE-13 Re-certifications were scheduled for March. In addition the Chief requested approval of \$4,500 for the costs related to Live Fire Training in scheduled in May and October. A motion was made by Andrew Law and seconded by George Gareis to approve training expenditures not to exceed \$4,500 and to be identified on the bill list by the Treasurer. A ballot was taken. All members present affirmed the motion to expend \$4,500 for training.

REPORT BY TREASURER:

Robert MacFarland, Chief presented a report with 28 bills totaling \$82,327.71 prepared by Fred Freda to the Fire Commissioners present. A motion was made by Andrew Law and seconded by George Gareis to accept the report. A ballot was taken. All members present affirmed the motion to accept the Treasurer's Report.

RESOLUTIONS:

Chair Jim Cann requested that if all of the Board Members present were satisfied with the accuracy of the resolutions for a motion to approve the following:

- RESOLUTION 2023-004 Department MD 2023
- RESOLUTION 2023-006 Risk Management 2023
- RESOLUTION 2023-008 Official Newspapers 2023
- RESOLUTION 2023-009 Bank Signature Authority 2023

Andrew Law made a Motion to approve Resolutions 2023-004, 2023-006, 2023-008 and 2023-009 as described above and the motion was Seconded by George Garis. A ballot was taken. All members present affirmed the motion to approve the four aforementioned Resolutions.

Chair Jim Cann requested that RESOLUTION 2023-005 Solicitor 2023 be held until the March 7, 2023 Regular Meeting. All members present agreed to hold the resolution.

Robert MacFarland, Chief presented the Annual Audit Report, January 26, 2022 prepared by HFA in compliance with State Statutes N.J.S.A. 40A:5A-17. It was emphasized that the report after thorough review by each Fire Commissioner (emphasis on "General Comments" and "Recommendations") must be adopted by resolution and certified individually by each Fire Commissioner.

Chair Jim Cann requested a motion to open the meeting to the public to discuss the Audit Report. Andrew Law made a Motion to open the meeting for public comment and the motion was Seconded by George Chidley. A ballot was taken. All members present affirmed the motion to open the meeting for public comment on the Annual Audit Report.

No members of the public stepped forward on the matter. A motion was made by Andrew Law and Seconded by George Chidley to close the public comment. A ballot was taken. All members present affirmed the motion to close the meeting for public comment on the budget amendment.

A motion was made by Andrew Law to approve RESOLUTION 2023-010 for the Annual Audit Report and seconded by George Chidley. All members present balloted to approve Resolution 2023-010.

Robert MacFarland, Chief was directed by the Board of Fire Commissioners to forward a copy of the resolution and completed certification form with the Audit Report to the appropriate State entity as required by law.

OLD BUSINESS:

Robert MacFarland, Chief and Jim Cann, Chair have had discussions with Bordentown Township and Burlington County Officials and requested Fire Commissioners Board authorize them to take further actions to advocate for corrective actions through initiation of meetings with local, county and State officials and legislators. All Fire Commissioners present approved the proposed actions.

Attorney must complete review of the Architects contract for bathroom renovations. Robert MacFarland, Chief will follow-up. Attorney will be invited to the March 7, 2023 meeting to discuss.

NEW BUSINESS:

Andrew Law advised on status of discussions of new fire house located on property off Rt. 206 (formerly Dix Drive-in). The property is owned by the Township and has Green Acres restrictions. Andrew Law will have further dialogue with the Township and Green Acres and report back to the Fire Commissioners.

CLOSED SESSION:

Chair Jim Cann requested a motion to adopt RESOLUTION 2023-007 to go into Closed Session meeting not open to the public for the purpose of discussing employee contract negotiations. A motion was made by George Chidley and Seconded by Andrew Law. A ballot was taken. All members present affirmed the motion to go into Closed Session at 7:50 pm. The meeting was re-opened to the Public at 9:10 pm.

OPEN THE MEETING FOR PUBLIC COMMENT:

Chair Jim Cann requested a motion to open the meeting to the public. A motion was made by George Chidley and Seconded by Andrew Law to open the meeting to public comment. A ballot was taken. All members present affirmed the motion to open the meeting for public comment.

No members of the public stepped forward on any matter. A motion was made by George Chidley and Seconded by Andrew Law to close the public comment. A ballot was taken. All members present affirmed the motion to close the meeting for public comment.

Chair Jim Cann requested a motion to adjourn. A Motion to adjourn was made by Andrew Law and Seconded by George Chidley. A ballot was taken and all members affirmed the **motion to adjourn at 9:15 pm.**

MINUTES APPROVED ON MARCH 7, 2023

George Chidley____
Fred Freda ____
George Gareis____
Andrew Law ____
Jim Cann ____

CERTIFIED BY:

George Chidley, Secretary
BTFD#2 Board of Fire Commissioners

Jim Cann, Chair
BTFD#2 Board of Fire Commissioners