

# **BTFD #2 REGULAR MEETING BOARD OF FIRE COMMISSIONERS**

**July 11, 2024**

**Meeting Called to Order 7:00 pm at the BTFD#2 Fire House.**

**Salute to the Flag and Moment of Silence observed**

**ROLL CALL By Chair Jim Cann:**

Robert Bennett, Present, George Chidley, Present, Andrew Law Present, George Gareis, Present, James Cann, Present.

**READING OF THE OPEN PUBLIC MEETINGS STATEMENT:**

By Secretary (see Agenda)

**RECOGNITION:**

FF Fleming was recognized for this service

**ADOPTION OF MINUTES:**

The minutes for Regular Meeting held on June 6, 2024 were presented for approval. The Chief noted several corrections related to event staffing events (No OT), Civil Service List only for FF and I-Pad for truck not Treasurer and CO2 refill issue related to the Bordentown Township Police not Mission FD#1. Chair, Cann requested a motion to approve the aforementioned minutes with correction. A motion was made to accept the corrected June Minutes. A motion was made by George Gareis and Seconded by Robert Bennett. A ballot was taken and all members present approved the motion to accept the Regular Meeting Minutes for June 6, 2024.

**REPORT BY CHIEF BTFD#2:**

Report by Chief, Robert MacFarland ( BTFD #2) for June 2024 dated July 8, 2024 was presented. Chair Cann requested a motion to approve the Chief's Report for June 2024. A motion was made by George Chidley and Seconded by Andrew Law to approve the report. A ballot was taken and all members present approved the motion to accept the June 2024 Report.

Highlights:

- Chief reported that the FF List was received from NJ Civil Service.
- Chief reported that the July 3<sup>rd</sup> Fire Works went without incident.
- Chief reminded the Commissioners that the date for submission of petitions for the upcoming election cycle is July 29, 2024.

- BTFD#2 assisted Springfield Fire Company with the Tommy's Pallet Yard fire.
- BTFD#2 assisted with Stefan Chemical incident in Fieldsboro.
- BTFD#2 assisted with a house fire in Mansfield.
- Chief reported Hamilton Township agreed to assist BTFD32 in the event of a water rescue. Chief is still in discussion with Mission BTFD#1. Neither Hope FC or Consolidated FC have responded to the Chief to discuss needs for water rescue in Bordentown City and Townships.

## **REPORT BY TREASURER:**

Treasurer Robert Bennett presented the June 2024 Finance Report. The June Finance Report listed **24 bills** totaling **\$25,369.58**. Chair, Cann requested a motion to accept the Treasurers June 2024 Report. A motion was made to accept the report by George Chidley and Seconded by George Gareis. A ballot was taken and all members present approved the motion to accept the June 2024 Report.

Chief reported need to repair Ice Machine condenser for an estimated cost no to exceed \$4,100.00. A motion was made by George Chidley and Seconded by George Gareis to proceed with the repairs. A ballot was taken and all members present approved the motion.

## **OLD BUSINESS:**

Chief MacFarland reported that an Architect has been approached to create the bid specification for repairs to the roof. Chief will report back.

Commissioner Andrew Law reported that on June 21, 2024, BTFD#2 received notice that we secured the Federal USDA Loan in the amount of \$1,391,000.00 at a rate of 3.5% over 10 years. Further, Commissioners were asked if they were available for a public event in September to announce the loan.

## **NEW BUSINESS:**

Chief requested approval for the following expenses:

- Boundtree Medical EMS Supplies \$538.76
- Continental Fire Rope Rescue Device \$765.00
- A2Z Emblems Uniform T-Shirts \$458.00
- Fire Prevention Supplies \$4,168.00

**TOTAL \$5,929.76**

Motion made by George Chidley to approve the expenditures and Seconded by Andrew Law. All members present approved the motion.

Chief presented the following policies and procedures for adoption by the BTFD#2 Fire Commissioners:

- 3240 Duties of the Training Officer (Resolution 2024-0026)

- 3268 Warehouse and Large Building Operations (Resolution 2024-0027)

After a brief review by the Chief, a motion was made by George Gareis to adopt Resolution 2024-0026 entitled Duties of the Training Officer and Resolution 2024-0027 entitled Warehouse and Large Building Operations. The motion was Seconded by Andrew Law. A ballot was taken and all members present approved the motions 2024-0026 and 2024-0027.

#### **MOTION TO GO INTO CLOSED SESSION:**

**At 7:43 pm** Chair Cann requested a motion to go into closed session to discuss personnel and contract matters pursuant to Resolution 2024-0028. A motion was made to go into closed session by George Gareis and Seconded by Andrew Law. A ballot was taken and all members present approved the motion. The Chair announced that after the Closed session the meeting would be reopened for public comment before adjourning.

#### **MOTION TO OPEN TO THE PUBLIC:**

**At 8:41 pm** Chair Cann requested a motion to open the meeting to the public, A motion was made by George Chidley to open the meeting for public comment and was seconded by George Gareis. All members present affirmed the motion to open the meeting for public comment. There were no members of the public present. Chair Cann announced that there would not be a Closed Session. Chair Cann requested a motion to close the meeting for public comment. A motion was made by George Chidley to close the meeting for Public Comment and seconded by Andrew Law. All members present affirmed the motion to close the public comment portion of the meeting.

#### **MOTION TO ADJOURN:**

**At 8:45 pm.** Chair, Cann requested a motion to adjourn the meeting. A motion to adjourn was made by Andrew Law and Seconded by George Gareis. All present balloted to affirm the motion and the meeting was **closed at 8:45 pm.**

#### **MINUTES APPROVED on August 9, 2024**

Robert Bennett, \_\_\_X  
George Chidley \_\_\_X  
George Gareis \_\_\_X  
Andrew Law \_\_\_X  
James Cann \_\_\_X

#### **CERTIFIED BY:**

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George Chidley, Secretary  
BTFD#2 Board of Fire Commissioners

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**James Cann, Chair**  
**BTFD#2 Board of Fire Commissioners**